

Agenda

Cabinet

Thursday, 5 February 2015, 10.00 am
County Hall, Worcester

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ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮਸ਼ਹੂਰ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੈ, ਜੋ ਇਸਦਾ ਤੁਹਾਡੇ ਲਈ ਅਨੁਵਾਦ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Cabinet

Thursday, 5 February 2015, 10.00 am, County Hall, Worcester

Membership: Mr A I Hardman (Chairman), Mr A N Blagg, Mrs S L Blagg,
Mr J P Campion, Mrs E A Eyre, Mr S E Geraghty, Mr M J Hart,
Mrs L C Hodgson and Mr J H Smith

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NOTES

- **Webcasting**

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Agenda produced and published by Simon Mallinson, Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP

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Date of Issue: Tuesday, 27 January 2015

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Scrutiny Report Budget 2015/16

January 2015
www.worcestershire.gov.uk



Budget 2015/16 Scrutiny Task Group Membership

Richard Udall (Lead Scrutiny Member)
Philip Gretton
Ian Hopwood
Rachel Jenkins
Robin Lunn
Roger Sutton (until December 2014)
Kit Taylor
Liz Tucker

Officer Support

Suzanne O'Leary, Overview and Scrutiny Manager
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Further copies of this report are available from:

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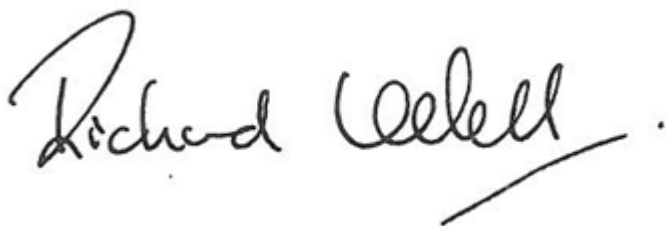
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Chairman's Foreword

This year's budget scrutiny exercise was carried out in a new way. A pilot exercise to try and improve the way we examine the budget and the issues it creates. I believe this new method of scrutiny was a success. We have to the best of our ability and with limited resources examined, debated and questioned. We have come to the conclusion the proposed budget is sound and legal. Clearly we will have different political views about the proposals within it and may have differing priorities and views about the outcomes; but those differences are not yet an issue for scrutiny.

What we do find difficult is the continuing pressure upon local government finances. Far too much interference by successive governments has undermined the ability of local government to respond to local needs and demands.

We have to consider how we in local government can respond to the growing conflicting pressures and priorities. We know the future is going to be difficult and our job as local councillors will become even more challenging. The role of scrutiny within the County Council will increasingly become more important, we will need to examine the new ways of delivery and consider how we can survive the new environment.

A handwritten signature in black ink that reads "Richard Udall". The signature is written in a cursive style with a long horizontal stroke at the end.

Cllr Richard Udall
Lead Member, Budget 2015/16 Scrutiny Task Group

Budget 2015/16 Scrutiny Report

Background and purpose of the scrutiny

1. On 9 April 2014 the Overview and Scrutiny Performance Board agreed a new way to scrutinise the 2015/16 budget. It was agreed that a scrutiny task group should be set up consisting of the Chairman and Vice Chairman of OSPB plus five other members who were not serving OSPB members. The aim was for the task group to examine budget issues across the whole council and talk to a variety of witnesses to enable a fuller analysis to be put to Cabinet in February 2015.
2. The Terms of Reference were:
 - To examine how the Council is planning to meet Government funding reductions in 2015/16 whilst delivering its Corporate Priorities.
 - To assess those priorities to determine whether they are the right ones for Worcestershire residents.
 - To consider the 2015/16 budget, whether it is achievable and realistic and meets residents' needs in the medium term.

Conclusions and Recommendations

3. The Budget Scrutiny Task Group recognises the challenging financial circumstances the Council finds itself in, caused by the continuing reduction in funding from central government and the increasing demand for services. The Task Group has concluded that the budget as proposed is sound and legally robust.
4. We welcome the efforts made by the Council to consult as early as it could on the budget by starting before the Local Government Settlement was finalised and acknowledge that some revenue and capital investment is being made in 2015/16 in key areas such as adult and children's social care.
5. As part of this transparency, the Task Group and the Scrutiny Panels welcome the request by Cabinet to suggest any other areas of savings. However, this is a difficult task – unless there has been detailed scrutiny of an issue, scrutiny members do not have a sufficient level of knowledge about each of the service areas to be able to suggest where further savings could be found. Nonetheless attempts have been made by scrutiny to do this.
6. The Task Group discussed the possible risks for the budget with the Chief Financial Officer who explained it was a fully funded budget, set as per the service needs that were anticipated for the full year. It is therefore for the Directors to manage within the allocated budget on the ground.
7. Although the Task Group was pleased to hear that each savings project was being fully assessed to establish its impact on equality, we were concerned about the cumulative effect of the savings, particularly on those who were from socio-economically deprived communities. We understand that a cumulative equality impact assessment for 2015/16 will be published and would wish to reconvene the task group in due course to consider this.

8. The Task Group was concerned about the proposed removal in 2016/17 of the budget for positive activities and the financial impact this might have in other areas of the Council's work.

Recommendations

9. The Task Group should write to Worcestershire MPs expressing concern about the impact of changes to the Local Welfare Fund, the Education Services Grant, and the Care Act and the Government's reference to a spending power increase for Worcestershire.
10. The Task Group should reconvene in due course to consider the cumulative equality impact assessment for 2015/16.
11. The Task Group felt that the budget should be presented to Councillors in a clearer way and recommends that income from specific grants be shown where appropriate in the Medium Term Financial Plan.
12. The Resources Overview and Scrutiny Panel should consider the Council's strategy for consultation with residents as part of its work programme.
13. The Task Group was concerned about the capacity and resource of the market locally to take on commissioned services. The Council should ensure that when it works to develop the market, it supports the voluntary and community sector in order to grow the market.
14. In relation to positive activities, the Council should work with the voluntary and community sector to aid the transition to the proposed reduced funding levels. The Children and Young People Overview and Scrutiny Panel should continue to monitor this area.
15. Alternative ways of modernising street lighting, such as paying a private company to replace lights at no initial cost to the Council, should be investigated.
16. The Council should consider ways to devolve more funding to local members to make a small amount stretch a long way, without losing the Council's strategic perspective.
17. Scrutiny should investigate the impact of the changes under Future Lives to the supporting people budget and how the voluntary and community sector have adapted to the changes.

Background & Methodology

18. The County Council is setting its 2015/16 budget in a difficult financial climate with ever-increasing funding constraints, uncertainty about the future, and cost pressures as a result of rising demand for expensive statutory services due, in part, to an ageing population, and increasing number of children being taken into care. At the same time, the Council has ambitious plans to transform the way in which it operates and drive economic prosperity through key transformational projects.
19. Since 2011/12, the Council has delivered savings of £76.4m as follows:
 - £30.8m (2011/12)
 - £19.6m (2012/13)
 - £17.0m (2013/14)

£26.0m approx. (2014/15)¹

20. For 2015/16, the Council aims to identify savings totalling in the region of £26.2m, and approximately £25m for each of the following 3 years up to 2018/19. £16.4 million of savings and efficiency plans were approved by Council in February 2014. £5.2m of new savings plans were presented to October 2014 Cabinet and a further £2.2m to December 2014 Cabinet, leaving a financial planning gap for 2015/16 of £2.4m.
21. In October 2014, Cabinet agreed savings proposals emerging from Corporate Strategy Planning to help meet Government funding reductions. These were discussed with Cabinet Members by the relevant Overview and Scrutiny Panels during November and December. Panel Chairmen were then asked to feed back to the Budget Scrutiny Task Group.
22. The Task Group also took evidence from the Leader of the Council, the Chief Executive, the Chief Financial Officer, the Senior Finance Manager – Financial Planning and Reporting, the Equality and Diversity Manager. Members also attended the official Budget Consultation Meetings and received a number of documents listed in the Appendix.

Detailed Findings

Children and Families

23. The Children and Young People's Panel's main concerns were in relation to Positive Activities and the proposed complete removal of funding in this area in 2016/17. This was likely to lead to a loss of service and have an impact on other services such as mental health and educational outcomes. This relatively small saving could have a large impact on other services. The Panel was due to talk to providers to gain their perspective at its next meeting on 20 January.
24. Home to school transport was another area of concern. Although the Panel had been reassured that SEN transport would continue to be provided, members were concerned that, where a child lived on the borderline of the 3 mile statutory limit, there may not be a safe walking route if free transport was withdrawn.
25. The additional £4 million was welcomed to fund the overspend in children's placements. Members queried whether the criteria for taking a child into care were being relaxed in the face of national concerns, as the service had overspent by 20% in 2014/15. The issue of assessment criteria had been raised in a recent Directorate briefing and members had been assured that staff were not being too cautious and the criteria were correct.
26. Some members enquired whether Children's Services was making a fair contribution to the Council's budget reduction in 2015/16. However, significant savings were still needed in the long term and the Panel Chairman was personally concerned whether the proposed budget was achievable.

The Environment

27. The Panel Chairman felt that overall the Directorate was rigorous in getting value for money in its contracts and was very aware of the need for efficiency.

¹ Figures taken from 16 October 2014 Cabinet report

28. In relation to highway maintenance, the Task Group asked if the penalty clauses in the contract with Ringway were adequate to ensure high performance. The Panel Chairman felt they were, as there was a very close working relationship between the County officers and Ringway. Money had been squeezed out of the old contract and performance indicators for the new one were important. With regard to utilities, sometimes it seemed as if the same desire to avoid penalties was not present.
29. There was a discussion about whether savings could be made by giving funds to local members to spend on small footway and carriageway works. Whilst the local member may be in the best place to identify the pressure points this did not mean the officers were worse at assessing need. Although the money allocated to local members for highway repairs was well spent it did not go very far.
30. Members asked whether progress towards night time switch off and evening dimming of street lighting was fast enough. The Panel Chairman felt it was proceeding at a sensible rate, considering two factors. Firstly, the savings only become real after four years, to allow for the necessary capital expenditure on conversion. Secondly, it is anticipated that more lamp standards will be converted to LED lights that use much less electricity, although this would require even more capital expenditure. The cost of such installations is still falling as they become developed and more widely used. At the same time, capital expenditure is also severely under pressure.
31. The Panel Chairman was aware of a scheme offered by a private company to fund the capital costs of installing LED lighting. In return the private company would receive the savings from the reduced electricity costs for the first eight years, savings would then revert to the Council. Although the Council had decided not to become involved in such a scheme so far, it was suggested that this might be something to be investigated further.
32. Concern was expressed about the low levels of funding of the footways budget when compared with recent years. It was suggested that the Panel may wish to investigate this, including how money is currently spent and whether expenditure now might lead to savings in the future, when the quality of the footway had deteriorated further.
33. In relation to the integration of Public Rights of Way work with highways work, there was a risk that there may be a worse performance all round, given the large backlog of cases awaiting resolution already. But the intention was to increase efficiency by eliminating the somewhat false distinction between on road and off road rights of way, and their consequent needs. Parish footpaths officers might also be able to do more work, to improve performance.
34. Although concern had been expressed about the cut in the budget for winter maintenance and its impact on local businesses, the Panel had been assured that it was a purely accounting change, leaving the money needed for above average activity, largely likely to be overtime payments, in the overall reserve, rather than have it allocated in advance to the gritting budget, where it may not be needed in many years.
35. The Libraries Scrutiny Task Group had considered the proposed mobile libraries savings and had submitted comments to the Cabinet Member before she took her decision. Whilst acknowledging that savings had to be found, the Lead Member of the Task Group was very concerned about the loss of the staff member and the impact on service users.

Health and Well Being

36. In cash terms, the largest savings were being sought from the Directorate of Adult Services and Health, which needed to identify £32 million savings by 2017/18 from a controllable budget of £135m. £13 million of savings had already been found and £2m was being put into the budget for 2015/16 to support increasing demand for services due to demographic pressures.
37. Panel members were concerned about the creation of the *e-marketplace*, as they were concerned about technology replacing human contact. It was intended that the Adult Panel members would see the *e-marketplace* before it is rolled out.
38. There was concern about the impact of the Care Act. It was estimated that the Council would need £13 million extra to fully fund the impact of the Care Act. For 2015/16 £5m was being found from the Better Care Fund and a grant from central government to help support these pressures.
39. The Panel was concerned about whether the market in Worcestershire was in a position to provide what was previously provided by the County Council and about the resilience of the smaller care providers.
40. The Panel had hoped to be able to talk to social workers, but they are currently being consulted on their job descriptions and it was not deemed to be an appropriate time to speak to them. However, service users and providers were being invited to the Panel's next meeting on 22 January.

Open for Business

41. The Economy, Environment and Communities (EEC) Panel had discussed trading standards and welcomed the County Council's plan to reduce the proposed savings to ensure it was able to meet its statutory duties. Whether this meant the service was undervalued depended on one's assessment of two factors, namely fraud and safety. The Panel Chairman felt the former could be left to the market to flag up, as competitors were better placed to notice fraud. On public safety, the county had a responsibility but risks might at times be exaggerated, giving rise to more work than strictly necessary.
42. In relation to Act Local, Panel Members were concerned about whether there would be enough volunteers to provide services in the community and noted there were considerable costs in training and managing volunteers.

Cross-cutting savings proposals

43. There were a number of cross-council corporate strategy proposals which added a further £2.0m savings for 2015/16 to 2017/18. These included accelerating the Digital Council. The Digital Inclusion Scrutiny Task Group had recently reported – it had been assured that, for those service users with complex needs who will never be able to access services digitally, there will continue to be the option of accessing services on the telephone or face to face.
44. As part of the Future Operating Model, savings of £30,000 in 2016/17 and £25,000 in 2017/18 were proposed across performance management, business support, and non-pay costs. Resources Panel Members raised concerns about reducing investment in performance management as the Council became a commissioner.

45. Within the former Resources Directorate the % savings were higher than in other Directorates, but there was concern about lack of details in some of the proposals and exactly how proposed savings would be achieved.
46. There was some unease about the savings suggested for the Worcestershire Hub. It was suggested that the predicted savings may not be robust enough and the end result may be a movement of costs only not actual savings. There would be a need for monitoring and staff training in the new commissioned service.
47. There was concern from the Resources Panel about where the saving of £100k for Legal and Democratic Services would come from and it was hoped that there was not an automatic assumption that savings would be from Scrutiny.
48. There was some discussion about how much it was costing the Council to service its debts and whether it was time to think again about the strategy of holding on to agricultural land until planning permission for development was achieved or when the tenancy was up. It was suggested that the capital receipts from disposal of the land may be useful now.

Local Welfare Support Grant

49. In previous years a specific Local Welfare Support Grant had been received (£1.1 million in 2014/15). This year the Government added in £900k to the RSG, but then took it away again, leaving no new funding to replace the Local Welfare Support Grant. This left the Council with a choice of:
 - finding additional savings to continue to fund this area;
 - finding additional savings to part fund this work;
 - cutting the funding altogether.

Date	Event
17 October 2014	Scrutiny Task Group Meeting with Mark Sanders, Senior Finance Manager, Financial Planning and Reporting
27 October 2014	Scrutiny Task Group Meeting with the Leader of the Council, the Chief Executive and the Chief Financial Officer
5 November 2014	Resources O&S Panel meeting to discuss Corporate Strategy Week Outcomes
11 November 2014	Adult Care and Well-being O&S Panel meeting to discuss Corporate Strategy Week Outcomes
24 November 2014	Scrutiny Task Group Meeting with the Chairman of the Resources O&S Panel and the Equality and Diversity Manager
25 November 2014	Children and Young People O&S Panel meeting to discuss Corporate Strategy Week Outcomes
4 December 2014	Economy, Environment and Communities O&S Panel meeting to discuss Corporate Strategy Outcomes
9 January 2015	Scrutiny Task Group Meeting with the Chief Financial Officer and the Chairmen of the Children and Young People O&S Panel, the Economy, Environment and Communities O&S Panel and the Adult Care and Well-being O&S Panel
29 January 2015	OSPB to discuss task group findings
5 February 2015	Cabinet budget discussion
12 February 2015	Budget agreed by Council

Task Group members also considered relevant publications and reports, including:

- 9 June 2014 Cabinet Resources report plus 4 appendices
- Comparative statistics finance and general estimates statistics 2014-15
- 9 January 2014 Budget briefing for members' presentation
- 2014/15 budget book extracts
- 16 October 2014 Cabinet - capital programme appendix
- The 2014 CIPFA guide to local government finance
- 6 February 2014 Cabinet budget 2014/15
- CIPFA stats - library service cost per head

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اردو۔ اگر آپ اس دستاویز کی مشمولات کو سمجھنے سے قاصر ہیں اور کسی ایسے شخص تک آپ کی رسائی نہیں ہے جو آپ کے لئے اس کا ترجمہ کر سکے تو، براہ کرم مدد کے لئے 01905 765765 پر رابطہ کریں۔ (Urdu)

کوردی سۆزانی. نەگەر ناتوانی تێبەگهی له ناوەڕۆکی نەم بێلگەییە و دەستت بە هیچ کەس ناگات کە وەبێگۆڕیتەرە بۆت، تکایە تەلەفۆن بکە بۆ ژمارەی 01905 765765 و داوای رێنۆینی بکە. (Kurdish)

ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮਸ਼ਹੂਨ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੋ, ਜੋ ਇਸਦਾ ਭਾਰ ਭੇ ਲਈ ਅਨੁਵਾਦ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)